

## FIRE CHIEF

### NATURE OF WORK

This is highly responsible supervisory and administrative work directing all activities of the Lincoln Fire Department.

Work involves responsibility for developing, implementing, and monitoring the effectiveness of departmental programs, policies and procedures; supervising and directing departmental operations regarding fire suppression, emergency medical services, ambulance services, fire safety, communications, and equipment maintenance; enforcing provisions of the Uniform Fire Code, state fire codes and related laws and regulations; and developing, implementing and monitoring the departmental budget. Work also involves supervising the development of, and continually reviewing, departmental training programs; and conferring with other municipal departments, state fire officials, public officials and the general public concerning fire suppression and fire safety related topics. An employee in this class makes administrative and operational decisions relating to fire suppression techniques, personnel training programs, and enforcement of municipal and state fire regulations. General administrative direction is received from the Mayor with work being reviewed in the form of the total effectiveness of fire suppression, emergency medical services, ambulance services and fire safety programs within the community as well as compliance with those requirements as set forth in Section 2.22 of the Lincoln Municipal Code. Supervision is exercised over subordinate Fire Department personnel.

### EXAMPLES OF WORK PERFORMED

Assumes full command and responsibility for all fire suppression personnel and equipment at the scene of a major conflagration; personally directs fire suppression activities and determines the best methods of extinguishing the fire; summons supplementary fire personnel and equipment as needed; orders apparatus and personnel not needed at the fire scene to return to assigned stations.

Supervises and directs departmental operations regarding fire suppression, emergency medical services, ambulance services, fire safety, communications, and equipment maintenance; assumes overall responsibility for the training and discipline of departmental personnel.

Enforces provisions of the Uniform Fire Code, state fire codes and related laws.

Develops, implements and monitors the departmental budget; directs the preparation and ultimate analyses of fire records and reports.

Addresses civic and other interested organizations concerning programs and activities of the Fire Department.

Performs related work as required.

### DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Extensive knowledge of modern principles, methods and procedures related to the technical and physical aspects of the fire service including fire suppression, inspection and investigation, as well as planning and management of Fire Department operations.

Extensive knowledge of modern principles, methods and procedures of fire administration and organization.

Extensive knowledge of departmental rules and regulations and ability to enforce them firmly, tactfully and impartially.

Extensive knowledge of the admissibility, presentation and preservation of evidence.

Extensive knowledge of municipal, state and federal fire and related ordinances, laws and codes.

Knowledge of the provision of pre-hospital care.

Ability to plan, assign, supervise and review the work of a large number of subordinates and fire units engaged in diversified but related fire department activities.

Ability to command large-scale operations of personnel and equipment under emergency conditions involving danger to life and property.

Ability to establish and maintain effective working relationships with subordinates, representatives of cooperating agencies, and the general public.

Ability to express ideas clearly and concisely both orally and in writing.

#### DESIRABLE TRAINING AND EXPERIENCE

Completion of an associate degree in fire science or technology and graduation from an accredited four year college or university with major course work in business or public administration, fire protection engineering, fire science or related field plus extensive experience involving progressively responsible supervisory and administrative experience in the Lincoln Fire Department or from another department of comparable size, and knowledge of and/or past experience as a pre-hospital care provider.

#### MINIMUM QUALIFICATIONS

Completion of an associate degree in fire science or technology supplemented by college level course work in business or public administration, fire protection engineering, fire science or related field; or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills. Candidates must meet such specific physical requirements as well as length and type of fire service requirements as established by the City.

Revised: 10/78

Revised: 04/02